


**CLIFTON UPON DUNSMORE PARISH COUNCIL**  
**NOTICE OF MEETING**

Dear Councillor

A meeting of Clifton upon Dunsmore Parish Council will be held on Monday 7 September 2015 at the Townsend Memorial Hall, commencing at 7.30 pm, for the purpose of transacting the following business. Your attendance is required.

29 August 2015



Christine Lord  
Clerk & Responsible Finance Officer  
Clifton upon Dunsmore Parish Council  
07786 102789

**AGENDA**

1. To receive apologies for absence
2. Declarations of interest as defined by the Code of Conduct for councillors;
  - Non Pecuniary Interests
  - Disclosable Pecuniary Interests
  - Requests for dispensations received
3. Suspension of standing orders: Giving an opportunity for members of the public in attendance to address The Council, subject to the agreement of the Chair.
4. Resumption of standing orders
5. To approve the minutes of previous meetings held 3 August and 11 August 2015
6. Matters Arising from previous minutes not on this Agenda
7. Financial Matters:
  - To approve the list of payments made in accordance with the budget (Appendix 1)
  - To receive the financial statement for the period until 31 August 2015
  - To consider an amendment to the existing Bank Mandate to provide additional signatories.
8. To consider any planning applications and decision notices received
  - R15/1663 Application for Removal of Second World War air raid shelter and erection of dwelling together with vehicle access (applicant - Parish Council)
  - R15/1322 – Decision 15 Main Street
9. To consider any correspondence received
  - RBC Gambling Policy review
  - Notes on Neighbourhood Planning
10. To receive reports from County and District Councillors on matters relating to the parish
11. To receive any applicable progress reports from Parish Councillors
  - Councillor Robinson –play area inspection
  - Councillor Edwards – application for the erection of an allotment shed
12. To consider a request from a resident for alterations to play area

13. To consider a request for the removal of trees next to the Tennis Courts
14. To consider a draft revised Allotment Tenancy Agreement for adoption by the Parish Council
15. To consider a draft Complaints Procedure produced for adoption by the Parish Council
16. To consider a draft Health and Safety Policy produced for adoption by the Parish Council
17. To consider a draft Website and Social Media Policy produced for adoption by the Parish Council
18. To receive Members motions for the next meeting.
19. Date of next meeting.

NB: The meeting will adjourn at item 3 on the Agenda and will re-convene within half an hour or earlier, to allow members of the public to raise matters of concern. Whilst the public have no statutory rights to speak at a Parish Council Meeting, they may normally do so under this item by consent of the Chairman.