

CLIFTON UPON DUNSMORE PARISH COUNCIL

NOTICE OF MEETING

Dear Councillor

The Annual Meeting of Clifton upon Dunsmore Parish Council will be held on Monday 16 May 2016 at the Townsend Memorial Hall, commencing at 7.30 pm, for the purpose of transacting the following business. Your attendance is required.

11 May 2016



Christine Lord
Clerk & Responsible Finance Officer
Clifton upon Dunsmore Parish Council
07786 102789

AGENDA

All Members must complete their Declaration of Acceptance of Office in the presence of the Clerk to the Council prior to the start of the meeting.

1. To elect the Chair of the Parish Council for the Municipal Year 2016-17 and accept his/her Declaration of Acceptance of Office
2. To elect the Vice-Chair of the Parish Council for the Municipal Year 2016-17 and accept his/her Declaration of Acceptance of Office
3. To receive apologies for absence
4. Declarations of interest as defined by the Code of Conduct for Councillors;
 - Non Pecuniary Interests and Disclosable Pecuniary Interests
 - Requests for dispensations received
5. Suspension of Standing Orders: Giving an opportunity for members of the public in attendance to address The Council, subject to the agreement of the Chair.
6. Resumption of Standing Orders
7. To approve the minutes of previous meetings held on 4 April 2016
8. Matters Arising from previous minutes not on this Agenda and progress against resolutions
9. Appointment of Representatives to sit on Outside Bodies:
 - Joint Burial Committee
 - Townsend Memorial Hall Management Committee
10. To confirm the list of Parish Council Meeting for the municipal year 2016-17
11. Financial Matters:
 - To approve the list of payments made in accordance within the budget (Appendix 1)
 - To receive the financial statement for the financial period ended 30 April 2016
12. To consider any planning applications and decision notices received
 - [R16/0462](#) – Springwell House. Replacement pitched roof to front porch
 - [R16/0868](#) – Dolman Farmhouse. Reserved matters.
 - Potential Solar Farm application – Dunsmore Hall Farm
13. To consider any correspondence received:
 - RBC letter – [Wolvey Parish Neighbourhood Area application consultation](#)
 - Neighbourhood Watch – [Newsletter Spring 2016](#)
14. To receive reports from County and District Councillors on matters relating to the parish
 - District Councillor Leigh – up date on traffic calming scheme
15. To receive any applicable progress reports from Parish Councillors
 - Councillor Robinson – update on the sale of the site of the former air raid shelter and potential usage of funding arising.
 - Councillor Edwards – update on proposed churchyard improvements
16. To consider the process for the co-option of 2 new Councillors by 8 June 2016.
17. To receive Members motions for the next meeting.
18. Date of next meeting.

NB: The meeting will adjourn at item 4 on the Agenda and will re-convene within half an hour or earlier, to allow members of the public to raise matters of concern. Whilst the public have no statutory rights to speak at a Parish Council Meeting, they may normally do so under this item by consent of the Chairman