

# CLIFTON UPON DUNSMORE PARISH COUNCIL

## NOTICE OF MEETING

Dear Councillor

The Annual Meeting of Clifton upon Dunsmore Parish Council will be held on Monday 8 May 2017 at the Townsend Memorial Hall, commencing at 7.30 pm, for the purpose of transacting the following business. Your attendance is required.

3 May 2017



Christine Lord  
Clerk & Responsible Finance Officer  
Clifton upon Dunsmore Parish Council  
07786 102789

### AGENDA

1. To elect the Chair of the Parish Council for the Municipal Year 2017-18 and accept his/her Declaration of Acceptance of Office
2. To elect the Vice-Chair of the Parish Council for the Municipal Year 2017-18 and accept his/her Declaration of Acceptance of Office
3. To receive apologies for absence
4. Declarations of interest as defined by the Code of Conduct for Councillors;
  - Non Pecuniary Interests and Disclosable Pecuniary Interests
  - Requests for dispensations received
5. Suspension of Standing Orders: Giving an opportunity for members of the public in attendance to address The Council, subject to the agreement of the Chair.
6. Resumption of Standing Orders
7. To approve the minutes of previous meetings held on 3 April 2017
8. Matters Arising from previous minutes not on this Agenda and progress against resolutions
9. Appointment of Representatives to sit on Outside Bodies:
  - Joint Burial Committee
  - Townsend Memorial Hall Management Committee
10. To confirm the list of Parish Council Meetings for the municipal year 2017-18
11. Financial Matters:
  - To consider the Annual Governance Statement 2016-17
  - To consider the Annual Return and the Statement of Accounts 2016-17
  - To approve the list of payments made in accordance within the budget (Appendix 1)
  - To receive the financial statement for the financial period ended 30 April 2017
12. To consider any planning applications and decision notices received
  - [R17/0665](#) 58 South Road - Certificate of permitted development for single storey extension
  - [R17/0610](#) 37 North Road – Erection of a garage
13. To consider any correspondence received:
  - Request for assistance with costs towards repair of area of land adjacent to The Bull
14. To receive reports from County and District Councillors on matters relating to the parish
15. To receive any applicable progress reports from Parish Councillors
  - Update on Village Fete – Cllr Robinson
  - Update on the application for change of status of Allotment plots 1-17 Newall Close to grazing land – Councillor Edwards
16. To consider the allocation of funding in respect the proposed village fete from general reserve – Cllr Robinson
17. To agree the Parish Councils portion of funding in respect of a grant funding bid for play ground and Adult Trim Trail equipment – Cllr Robinson
18. To receive Members motions for the next meeting.
19. Date of next meeting.

NB: The meeting will adjourn at item 4 on the Agenda and will re-convene within half an hour or earlier, to allow members of the public to raise matters of concern. Whilst the public have no statutory rights to speak at a Parish Council Meeting, they may normally do so under this item by consent of the Chairman