

CLIFTON UPON DUNSMORE PARISH COUNCIL

NOTICE OF MEETING

Dear Councillor

A Meeting of Clifton upon Dunsmore Parish Council will be held on Monday 8 January 2018 at the Townsend Memorial Hall, commencing at 7.30 pm, for the purpose of transacting the following business. Your attendance is required.

3 January 2018



Christine Lord
Clerk & Responsible Finance Officer
Clifton upon Dunsmore Parish Council
07786 102789

AGENDA

1. To receive apologies for absence
2. Declarations of interest as defined by the Code of Conduct for Councillors;
 - Non Pecuniary Interests and Disclosable Pecuniary Interests
 - Requests for dispensations received
3. Suspension of Standing Orders: Giving an opportunity for members of the public in attendance to address The Council, subject to the agreement of the Chair.
4. Resumption of Standing Orders
5. To approve the minutes of previous meetings held on 4 December 2017
6. Matters Arising from previous minutes not on this Agenda and progress against resolutions
7. Financial Matters:
 - To approve the list of payments made in accordance within the budget (Appendix 1)
 - To receive the financial statement for the financial period ended 31 December 2017
 - To consider the draft of the budget and Precept bid for 2018-19
 - To approve the appointment of PKF Littlejohn LLP as the External Auditor 2018-2023
8. To consider any planning applications and decision notices received
 - None received
9. To consider any correspondence received:
 - Letter from Mark Pawsey MP – visit to Parliament
10. To receive reports from Borough and County Councillors on matters relating to the parish
11. To receive any applicable progress reports from Parish Councillors
 - Report on Christmas celebrations – Councillor Robinson
 - Report on the progress with the repair of the Hewitt Tomb – Councillor Edwards
12. To consider the adoption of a draft document retention and disposal policy for the Parish Council
13. To consider an audit of condition of trees maintained by the Parish Council – Councillor Nash
14. To consider the purchase of the village gateway sign
15. To receive Members motions for the next meeting.
16. Date of next meeting.

NB: The meeting will adjourn at item 3 on the Agenda and will re-convene within half an hour or earlier, to allow members of the public to raise matters of concern. Whilst the public have no statutory rights to speak at a Parish Council Meeting, they may normally do so under this item by consent of the Chair.