

CLIFTON UPON DUNSMORE PARISH COUNCIL NOTICE OF MEETING

Dear Councillor

The Annual Meeting of Clifton upon Dunsmore Parish Council will be held on Monday 14 May 2018 at the Townsend Memorial Hall, commencing at 7.30 pm, for the purpose of transacting the following business. Your attendance is required.

9 May 2018



Christine Lord
Clerk & Responsible Finance Officer
Clifton upon Dunsmore Parish Council
07786 102789

AGENDA

Members of the Public and Press are advised that because some of the business may be considered as confidential under Section 38 of Standing Orders; as it relates to staffing matters, the public and press may be excluded from some or all of this meeting.

1. To elect the Chair of the Parish Council for the Municipal Year 2018-19 and accept his/her Declaration of Acceptance of Office
2. To elect the Vice-Chair of the Parish Council for the Municipal Year 2018-19 and accept his/her Declaration of Acceptance of Office
3. To receive apologies for absence
4. Declarations of interest as defined by the Code of Conduct for Councillors;
 - Non Pecuniary Interests and Disclosable Pecuniary Interests
 - Requests for dispensations received
5. Suspension of Standing Orders: Giving an opportunity for members of the public in attendance to address The Council, subject to the agreement of the Chair.
6. Resumption of Standing Orders
7. To approve the minutes of previous meetings held on 9 April 2018
8. Matters Arising from previous minutes not on this Agenda and progress against resolutions
9. Appointment of Representatives to sit on Outside Bodies:
 - Joint Burial Committee
 - Townsend Memorial Hall Management Committee
10. To confirm the list of Parish Council Meetings for the municipal year 2018-19
11. Financial Matters:
 - To consider the Internal Auditors report 2017-18
 - To consider the Annual Governance Statement 2017-18
 - To consider the Annual Return and the Accounting Statements 2017-18
 - To approve the list of payments made in accordance within the budget (Appendix 1)
 - To receive the financial statement for the financial period ended 30 April 2018
12. To consider the amendment of Financial Regulations and delegation to the Clerk to make electronic payments
13. To consider the amendment of the Risk Register 2018.19
14. To consider any planning applications and decision notices received
 - [R18/0535](#) The Old Hall – Erection of 3 dwellings
 - [R18/0697](#) 38 South Road – Demolition of conservatory and erection of 2 storey extension
 - [R18/0330](#) Land at Vicarage Hill – Retention of 5 storage containers and access
 - [R18/0779](#) Wharf Farm Hillmorton – Outline planning for 380 dwellings and full permission for a further 88 dwellings

PTO

- [R18/0785](#) Rugby Radio Station - Application for reserved matters approval (Ref R17/0022) of appearance, landscaping, layout, access and scale in respect of strategic green infrastructure and associated works.
 - [R18/0283](#) Arlyn, Station Road – Lawful development certificate. Erection of Stables
 - [R18/0794](#) 40 Main Street. Change of use of existing shop to a beauty salon.
15. To consider any correspondence received:
- None received.
16. To receive reports from County and District Councillors on matters relating to the parish
17. To receive any applicable progress reports from Parish Councillors
- Update on Proposals for Spring/Summer newsletter – Chair
 - Update on Councillors village walk – Chair
 - Update on local policing priorities - Chair
 - Update on progress in rectifying the water damage to the pavilion – Cllr Robinson
 - Update on Keep Clifton Clean poster campaign – Cllr Edwards
18. To receive Members motions for the next meeting.
19. Date of next meeting.

CONFIDENTIAL BUSINESS

20. To consider the implications of the 2018-2019 National Association of Local Councils Pay Award
21. To create a Standing Order in respect of the Clerks salary 2018.19 in accordance with the Bank Mandate

NB: The meeting will adjourn at item 5 of the Agenda and will re-convene within half an hour or earlier, to allow members of the public to raise matters of concern. Whilst the public have no statutory rights to speak at a Parish Council Meeting, they may normally do so under this item by consent of the Chair.