

# CLIFTON UPON DUNSMORE PARISH COUNCIL NOTICE OF MEETING

Dear Councillor

A Meeting of Clifton upon Dunsmore Parish Council will be held on Monday 7 January 2019 at the Townsend Memorial Hall, commencing at 7.30 pm, for the purpose of transacting the following business. Your attendance is required.

2 January 2019



Christine Lord  
Clerk & Responsible Finance Officer  
Clifton upon Dunsmore Parish Council  
07786 102789

## AGENDA

**Members of the Public and Press are advised that because some of the business may be considered as confidential under Section 19 of Standing Orders; as it relates to staffing matters, the public and press may be excluded from some or all of this meeting.**

1. To receive apologies for absence
2. Declarations of interest as defined by the Code of Conduct for Councillors;
  - Non Pecuniary Interests and Disclosable Pecuniary Interests
  - Requests for dispensations received
3. Suspension of Standing Orders: Giving an opportunity for members of the public in attendance to address The Council, subject to the agreement of the Chair.
4. Resumption of Standing Orders
5. To approve the minutes of previous meetings held on 3 December 2018
6. To approve the confidential minutes of the meeting held on 3 December 2018
7. Matters Arising from previous minutes not on this Agenda and progress against resolutions
8. Financial Matters:
  - To approve the list of payments made in accordance within the budget (Appendix 1)
  - To receive the financial statement for the financial period ended 31 December 2018
  - To consider a final draft of the budget and Precept bid for 2019-20
9. To consider any planning applications and decision notices received
  - R18/1876 Land at Buckwell Lane – erection of 2 properties (revised matters)
10. To consider any correspondence received:
  - [PCC - consultation on spending 2019-2020](#)
  - WCC - bus service from 5 January 2019
11. To receive reports from Borough and County Councillors on matters relating to the parish
12. To consider the draft and updated Asset Register 2018-19
13. To receive any applicable progress reports from Parish Councillors
  - Update on Christmas celebrations – Councillor Robinson
  - Update on Keep Clifton Clean Campaign – Councillor Edwards
14. To receive Members motions for the next meeting.
15. Date of next meeting.

## CONFIDENTIAL BUSINESS

16. To confirm the new national salary pay scales for the Clerk to the Parish Council from 1 April 2019

NB: The meeting will adjourn at item 3 on the Agenda and will re-convene within half an hour or earlier, to allow members of the public to raise matters of concern. Whilst the public have no statutory rights to speak at a Parish Council Meeting, they may normally do so under this item by consent of the Chair.