

**CLIFTON UPON DUNSMORE PARISH COUNCIL  
DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL**

Held on 7 January 2019  
At the Townsend Memorial Hall, commencing 7.30 pm

**Present:** Cllr Marion Nash (Chair), Cllr A Robinson, Cllr I Brinklow, Cllr L Edwards, Cllr C Palmer and Cllr G Neelakantan

**Also present:** County Councillor Adrian Warwick, Borough Councillor Leigh Hunt and twelve residents of the parish.

Clerk: Mrs B Spence  
MINUTE

ACTION

16/801 **1. Apologies for absence**

Apologies were received and accepted from Councillor H Duncan

16/802 **2. Declarations of Members Interests and requests for dispensations.**

None declared.

16/803 **3. Public Forum – suspension of Standing Orders**

Public Forum opened at 7. 31 pm

Cllr Ian Brinklow was thanked for organising the repairs to one of the street lights.

Concern was raised again about the speed of traffic in the village, especially in the 20mph zone, which has been observed generally and during the speed watches. It has also been observed that drivers speed up after the zone and during late afternoons and evenings.

Concern was raised by a resident about lorries entering the weight limit zone, including local companies who have they have contacted about this issue. Residents were advised that they can note the registration numbers of vehicles and report to the police. The more complaints they receive, the more the matter will become a priority for the police. They were also advised that they can report the matter to the Clerk, who will raise the matter with the company concerned on behalf of the Parish Council.

Councillor Warwick noted that a safety audit is to be carried out by WCC, who also have access to Sat Nav data, once Hillmorton Lane is open again. The Chair stated that a reminder will be put in the next newsletter about the 20 mph limit.

A question about the height of the speed humps was made. Councillor Warwick advised that this has been raised by Highways but he is assured that they have been installed to the correct tolerance; it may the road width or camber affects the hump. The safety audit will also look at these.

A resident raised a concern that the signs on the A5 for the Peri access were too late and meant lorries coming into the village because they couldn't turn round anywhere. Cllr Adrian Warwick reported that he is on the group for the Magna Park development and will ask again about signage.

A member of the Community Speedwatch team reported they now have the long term loan of a speed camera.

- 16/804 **4. Public Forum closed and Standing Orders resumed at 19.50 pm**
- 16/805 **5. Minutes of the Parish Council meetings held on 3 December 2018**  
The Members agreed that the minutes of the meeting were a true and accurate record. They were approved and signed by the Chair, Cllr Marion Nash.
- 16/806 **6. Confidential Minutes of the Parish Council meeting held on 3 December 2018**  
The Members agreed that the confidential minutes of the meeting were a true and accurate record. They were approved and signed by the Chair, Cllr Marion Nash.
- 16/807 **7. Matters Arising and progress against resolutions**  
No matters were raised.
- 16/808 **8. Financial Matters**
- 16/809 *Payments*  
The list of payments made since the last meeting was presented and accepted by the Members of the Parish Council. The Chair signed the list of payments made on behalf of the Parish Council.

03/12/18	15.00	WALC	T86
03/12/18	30.00	TMH Committee	T87
10/12/18	75.00	Mr SAJ Robinson	T88
10/12/18	108.00	SLCC	T89
17/12/18	30.00	Quill Payroll	T93
21/12/18	340.00	Hope4 Rugby	T90
24/12/18	361.19	EON	T91
27/12/18		Beryl Spence -salary protected under the DPA 2018	T92
27/12/18		Christine Lord – salary protected under the DPA 2018	T92

- 16/810 *Financial Statement*  
The Members examined and accepted the Statement of Accounts for the period ending 31 December 2018, which was signed by the Chair as a true record.
- 16/811 *Draft of the budget and Precept bid for 2019-20*  
The Members considered the final draft of the budget and precept demand for the year 2019-20. Cllr Nash proposed and Cllr Robinson seconded that the budget proposed should be set at £34,385. On a show of hands all members were in agreement.

ALL

**Resolved**

The budget of £34,385 for the year of 2019/20 was approved by the Members.

- 16/812 **9. Planning matters**
- 16/813 [R18/1876](#) Land at Buckwell Lane

CLERK

CLERK

To request that a boundary condition be implemented of retaining the current level of 1 metre to ensure vision for access to roads is maintained.

[R18/1350](#) Haslemere Cottage, change of use of land and erection of granny annex.

No comments.

16/814 **10. Correspondence**

A consultation on PCC spending has been received, in the form of a survey, this will be put on the noticeboard.

CLERK

Details of the new WCC bus service from 5 January 2019 have been received. Timetables have been circulated and linked to on the website  
Cllr Adrian Warwick was thanked for his work on this to ensure no loss of service was experience. He also thanked Cllr Leigh Hunt and the Parish Council for their work and support on this.

16/815 **11. County and Borough Councillors' reports**

*Borough Councillor Leigh Hunt reported that:*

**Traffic Calming** Safety audit to take place after Hillmorton Lane reopens. Suggest that residents send any comments (even if comment has been made previously) to [cliftonupondunsmoretcs@warwickshire.gov.uk](mailto:cliftonupondunsmoretcs@warwickshire.gov.uk)

**Clifton Cruisers** RBC Planning Enforcement is working with the site owner to discharge the conditions, which will result in unauthorised structures and gardens being removed.

**2 Main Street** Going to planning on 9<sup>th</sup> January – parish council registered as speakers.

**Land at end Buckwell Lane** Planners can require a condition that there are no walls, fences, hedges etc. over 1m around the perimeter of the property

**Old Hall** Going to planning on 9<sup>th</sup> January – parish council registered as speakers.

WCC have not made any comment. If this gets approval then it will be necessary to ensure that the police regularly enforce the rules about parking in the vicinity of a junction. The current contractors are also causing a problem by treating it as a closed road and parking all over the place.

**RBC Grants** Application forms available imminently. Closing date probably March/April. Online process this year.

*County Councillor Adrian Warwick reported that:*

**Magna Park** A meeting is coming up soon and he will raise the issue of lorry driving again.

**Buses** Thanked all again for the support on the bus issue

**Budget** The budget for WCC has been received and is looking reasonable for this year

**Police Budget** This is being looked at following the end of the alliance with West Mercian Police

16/816 **12. Draft updated Asset Register**

There were no comments on the changes. Cllr Nash proposed that the Asset Register for 18/19 be adopted and Cllr Robinson seconded. On a show a hands all members were in agreement.

**Resolved**

The Asset Register 18/19 be adopted by the Parish Council.

**13. Reports from Councillors**

16/817 *Update on Christmas celebrations – Councillor Robinson*

This was very well attended and donations of money and clothes had been given to Hope 4 charity. The musicians who played in the evening were also thanked.

16/818 *Update on Keep Clifton Clean Campaign – Councillor Edwards*

CLERK

RBC have advised Councillor Edwards that the parish council cannot put the posters that the school children had designed on litter bins. It was suggested by Councillors that they can be put on the notice board and possibly bus shelters, as they are owned by the Parish Council own them. The Clerk will contact RBC for any further suggestions .

16/819 **14. Members motions and items for the next meeting.**

- None

16/820 **15. Date of next meeting**

The next meeting of the Parish Council will take place Monday 4 February 2019 at 7.30pm

The meeting closed at 8.30 pm after the Chair, Councillors, County and Borough Councillors and parishioners thanked Christine Lord, as outgoing clerk, for her outstanding work and commitment to the work of the parish council and the village over the last 3 years.

Minutes approved and accepted as correct

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Chair

Dated .....